



Date: June 6th, 2009

Location: Ramara Centre

Times: Noon - 5pm

VENDORS DISPLAY SPACE APPLICATION

COMPANY NAME _____

CONTACT NAME _____

MAILING ADDRESS _____

CITY _____ POSTAL CODE _____

TELEPHONE _____ FAX _____

E-MAIL _____

DESCRIPTION OF DISPLAY, ACTIVITY OR PRODUCTS BEING SOLD

- Each display space is 10' wide x 10" deep and includes one 8' table per space. If additional space is required for display purposes please give exact space required. _____
Number of spaces requested: _____ Tables needed Yes No
- The fee for each space is \$35.00 for Ramara residents and \$45.00 for non-residents.
- Payment in full is required with application to confirm participation. Please make cheques payable to **Our Ramara FunFest**. A cheque in the amount of _____ is enclosed.
- All displays will be under cover for 2009.
- No hydro is supplied unless agreed to beforehand. Hydro requested? Yes No
- All booths must be left in a clean condition and waste put into the garbage/recycling bins provided.
- No sales of raffle tickets or draws of any type without required license.
- No sales of fireworks, replica weapons, smoke bombs, prohibited items, etc.
- Security is minimal. Our Ramara FunFest assumes no responsibility for loss or damage.
- No edible products may be sold unless complying with food policy, page 2.
- Set up time will be between 8 a.m. and 11 a.m. - FunFest activities run from 12 noon to 5 p.m.

The Vendor waives all claims and potential claims against the Our Ramara Coalition of Community Partners (ORCCP) related in any way to the use of this space, and agrees to fully indemnify and hold harmless the ORCCP for all claims brought against ORCCP related in any way to the Vendor's use or occupation of this space.

I have read and understand the rules and policies (pg 2) and agree to abide by them.

Signature

Date

Please return completed application along with cheque to:
Our Ramara FunFest, c/o Ramara Public Library, P.O. Box 158, Brechin, ON L0K 1B0
*Our Ramara FunFest reserves the right to refuse any application. Cheque will be returned.



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NON-PROFIT & BUSINESS VENDORS POLICY

It is the intent of the Our Ramara FunFest steering committee to ensure that all vendors follow municipal, provincial and federal laws and do not pose a risk to Our Ramara volunteers, guests or participants.

PROCEDURE

1. Applications for vendor space must be received with full payment by the deadline date on the application.
2. All vendors must sign the vendor application to indemnify and hold harmless the Our Ramara Coalition of Community Partners in the case of any claims regarding the use of, or occupation of, space at the FunFest.
3. Cheques that are returned NSF (non-sufficient funds) will require vendor/non-profit organization to pay all incurred bank fees. If vendor/non-profit organization still wishes to participate in FunFest, payment for display space plus bank fees must be made in cash or certified cheque and be received before date of the event.
4. The sale of food is prohibited unless agreed to by the Our Ramara coordinator in advance.
5. Only commercially prepared and packaged food or commercially prepared and packaged in the Ramara Centre kitchen will be considered as in accordance with the regulations of the Simcoe Muskoka District Health Unit.
6. All foods sold must be labeled with ingredients or have ingredients posted.
7. The sale of any prohibited items, e.g. fireworks, firearms (real or replica) and ammunition are strictly forbidden.
8. All non-profit organizations selling any type of tickets (e.g. raffle, 50/50 etc.) must obtain the required permits and must be able to provide proof of that licence to the FunFest coordinator or municipal designate.
9. Where required, vendors must be able to provide proof of all necessary permits and/or licences.
10. Failure to abide by this policy will result in vendor eviction.